De La Salle College
Growing to Excellence

Signum Fidei

Summary: Safeguarding and Planning for use of Remote Learning Forums

The Principal, Mrs White, and the Online Safety Co-ordinator, Mr. Tohill, have agreed use of C2K eMail, Google Classrooms and Microsoft Teams as recommended remote learning platforms which comply with terms of service, school privacy policies and minimum age requirements (inclusive Year 8-14).

The school day and the school experience:
Mr John Stitt and Mr John Tohill will lead on planning, supporting and managing distance learning. Teachers will be available for consultation with pupils during normal school hours and parental cooperation is requested to ensure your son's engagement with these resources.

Policies:
In DLSC we have already in place policies governing our teaching and learning experience. For example:
Online Learning, Online Safety, Acceptable use of Social Media, Acceptable use of email, Mobile Phone Policy, Child Protection and Safeguarding policy.

Safeguarding:
As our school moves towards use of remote learning forums including audio and video for real-time online teaching, there are a number of key considerations to ensure safeguarding and responsible use of learning forums for all users (staff, parents and pupils).

Child Protection and Safeguarding policy, procedures and obligations apply in online forum settings following agreed protocols. Child Protection and Safeguarding concerns and referrals can be made by eMail to the designated teacher, Ms Marian O'Neill.

School Child Protection Team:

moneill697@c2kni.net   orodgers437@c2kni.net
mhealy657@c2kni.net   jtohill462@c2kni.net
vhanna776@c2kni.net   pmcevoy616@c2kni.net
jmacmanu592@c2kni.net

Computer Systems and Technology:
We need to consider what technology and Internet connection speed will be required for everyone to participate e.g. device availability; Broadband speeds and demands on infrastructure; in-house and at the local BT exchange.

A Pupil Audit of access to technology and internet availability if being collated. As not all pupils will have access to these technologies it is important that we consider what solutions can be provided to enable them to continue learning. While some pupils have access to suitable computers, there may only be one per household; parents and pupils all working at home with competing demands to work from home. Internet content filtering may not be as robust in homes. Not all households have Broadband/Wifi and 4G data could be costly. Pupils will be advised to check with parents in advance before connecting to livestreaming options so as not to incur additional charges.

Location/Environment:
If live video/ audio is being used, staff and pupils should be appropriately dressed and working and at a suitable location that is a shared space e.g. a desk in the kitchen or dining room with the overview of an adult.

Behaviour:
A 'classroom standard' of behaviour is expected from all participants - both student and staff. Staff should set out clear ground rules, creating safe spaces; it may take some time in becoming familiar with the new environment. It is unacceptable for pupils to record events and staff should set out clearly expectations/restrictions about onward sharing. Any breach of these rules will be regarded as a serious disciplinary issue and will be dealt with accordingly.

Personal Data:
As these conference services require the sharing of personal data, e.g. usernames to invite in, all communication between staff and pupils will be via the school provided c2k email address to ensure compliance with Data Protection Laws.